



**Annual Scientific Sessions of the Sri Lanka College of Microbiologists  
(28<sup>th</sup> to 30<sup>th</sup> of July 2025)**

**Call for Abstracts of Research Presentations**

The Sri Lanka College of Microbiologists invites members to submit abstracts to be considered for presentation at the Annual Scientific Sessions 2025.

Presentations can be either oral or in poster form. Oral presentations will be given 10 minutes for presentation and 5 minutes for discussion. Please note that abstracts of all presentations will be published in the SLCM Bulletin. Abstracts must be submitted on or before **28<sup>th</sup> of February 2025**.

One of the authors should be present on the date and time allocated for their presentation at the Annual Scientific Sessions. Failure to present the paper at the Annual Scientific Sessions will lead to all the authors of that particular paper being barred from submitting and presenting papers at Annual Scientific Sessions of Sri Lanka College of Microbiologists for a period of 3 years.

Abstracts must be prepared according to the format given in the attached document.

Dr. Ishara Premathilake/ Dr. Indira Fonseka  
Honorary Joint Secretaries  
The Sri Lanka College of Microbiologists

**Annual Scientific Sessions of the Sri Lanka College of Microbiologists**  
**July 2025**

**Guidelines for preparing abstracts**

**(A) Authors**

- At least one of the authors of the paper should be a member of the SLCM.
- Authors should include all those who have contributed to the work described, including supervisors and if applicable, those interpreting and analyzing data used in the study to be presented. Only persons who contributed to the intellectual content of the paper should be listed as authors. Authors should meet all of the following criteria, and be able to take public responsibility for the content of the paper:
  - Conceived and planned the work that led to the paper, or interpreted the evidence it presents, or both.
  - Wrote the paper or reviewed successive versions, and took part in revising them.
  - Approved the final version.
  - Each author should have contributed sufficiently to the work to take public responsibility for the content.
  - Collecting and assembling data reported in a paper and performing routine investigations are not, by themselves, criteria for authorship

The principal author should sign the statement given in **Form A** to certify that

- The paper is an original research and each author has made a significant contribution to the work.
- The titles of articles, names and affiliations of authors to be published has been submitted to the Sri Lanka College of Microbiologists by the principal or corresponding authors.
- All those who have contributed significantly to be considered as authors is included.
- Editorial Board of SLCM is not responsible for typographical errors.
- Registration – The principal author should register for the sessions (at least day registration). If the principal author is not the presenting author, both the principal author and the presenting author should register for the sessions (at least day registration).

**(B) Title page**

- **Name (s)** of the author(s) and the place(s) where the research has been carried out with the title of the abstract should be given in the title page. Authors surname should be preceded by the initial(s) but not by prefixes such as Mr. or Dr. or Prof.
- ***The name of the principal author should be stated first.*** Authors' names will be published in the abstract book in the order submitted by the principal author.
- **Title:** The title should be brief but sufficiently descriptive of the study reported. Capital letters should be used only for the first letter in the first word in the title and for proper nouns.

- **Address:** The address of the institution in which the work was carried out should be included. If the collaborators are from different institutions, their institutional affiliations have to be mentioned below the list of authors identifying each author with a number in superscript after the name and the same number in superscript before the name of the institution.

## (C) Abstract

### Abstracts of research papers

- The abstract must report the results of original research. If the work has been presented or published previously in whole or in part, the year of presentation or publication and the forum or journal should be stated in the abstract. This does not disqualify a paper. Work already presented/ published in Sri Lanka will only be considered for poster presentations.
- Abstract page should carry only the **title** and the **text**. (*It should not contain Name(s) of the author(s) and place(s) where research has been carried out*)
- The abstract (including the title) should not exceed 350 words.
- In order to maintain uniformity all abstracts should be structured into the following
  - (i) **A brief introduction** may indicate why the study was undertaken
  - (ii) **Objective(s)**
  - (iii) **Design, setting and methods** (include statistical methods where relevant)
  - (iv) **Results**
  - (v) **Conclusions**

Prospective authors are requested to see the abstracts of research papers in a recent issue of the *CMJ* for further guidance on writing abstracts.

### Abstracts of Case reports

- If Case reports are submitted, in order to maintain uniformity, they should be structured as
  - Introduction,
  - Case report and
  - Discussion.
- Case reports will be considered for poster presentations only.

### Common guidelines for all abstracts

- References should not be included.
- Where units are used, they should be in SI units, and abbreviation of units should follow standard practice.
- Tables: should be included only if absolutely essential.

- Diagrams / Chemical structures: should be included only if absolutely essential.  
**Only one table or one diagram will be allowed per abstract.**
- The Abstract must not contain statements such as “Results will be discussed”.
- Acknowledgements: Should be restricted to Agencies/ Institutions providing funding or sponsorship and should be in the form, “Financial assistance by ..... for research grant (number)..... is acknowledged”.
- Abstracts will be reviewed by the Editorial Board, two reviewers and by a third reviewer in case of any arbitration.
- The Council of The Sri Lanka College of Microbiologists retains the right to select reviewers.
- The decision of the reviewers will be final.
- All changes recommended by the reviewers should be made before the abstract is finally accepted.
- Names cannot be changed once it has been accepted for presentation.
- Declaration by Authors – The Principal Author must complete the Form A with each abstract submitted.
- All correspondence will be addressed to the Principal Author.

#### **(D) FORMATTING**

Manuscripts should be formatted in Times New Roman font size 12, with 1.5 spacing and the title should be in the same font size in bold type.

#### **(E) PROOF READING**

- The manuscript must be proof read by the author prior to submission.
- The acceptable rates for spelling and grammatical errors are as follows.
  - Spelling mistake – 5%
  - Grammatical errors – 5%
- ***Please note – failure to comply with the above requirement will result in the rejection of the manuscript.***

#### **(F) SUBMISSION**

- **The title page and abstract** should be sent **only as an electronic version** following the “Guidelines for preparing abstracts” to [office@slmicrobiology.lk](mailto:office@slmicrobiology.lk). The completed **Form A** should be submitted as a **hard copy** to the office of the Sri Lanka College of Microbiologists.
- All documents pertaining to the presentation must be submitted on or before **28<sup>th</sup> of February** of the year.

**FORM A**

**Annual Scientific Sessions of the Sri Lanka College of Microbiologists  
July 2025**

Title of Abstract:

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Number of words in abstract

Preference for presentation: **Oral / Poster** (Delete *whatever is inappropriate*)  
(*Your preference may not necessarily be accommodated*)

Names of Author / s:

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Address /es of institution /s where the work was carried out and institutional affiliations of authors:

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Declaration by the Principal Author

- *I declare that this abstract reports results of original research and each author has made a significant contribution to the work.*
- *I consent to the titles of articles, names and affiliations of authors to be published as it has been submitted to the Sri Lanka College of Microbiologists by the principal or corresponding authors.*
- *I hereby declare that all those who have contributed significantly to be considered as authors is included.*
- *I am aware that Editorial Board of SLCM is not responsible for the typographical or any other errors.*

**Name of Principal Author:**

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e- mail address: ..... Telephone: .....

Signature of Principal author: ..... Date.....

We undersigned co-authors have significantly contributed to the research on .....

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..... and read the manuscript. We will abide by the decision of the Editorial Board.

<b>Name of the co-author</b>	<b>SLCM Registration Number (Life Member)</b>	<b>Signature</b>
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